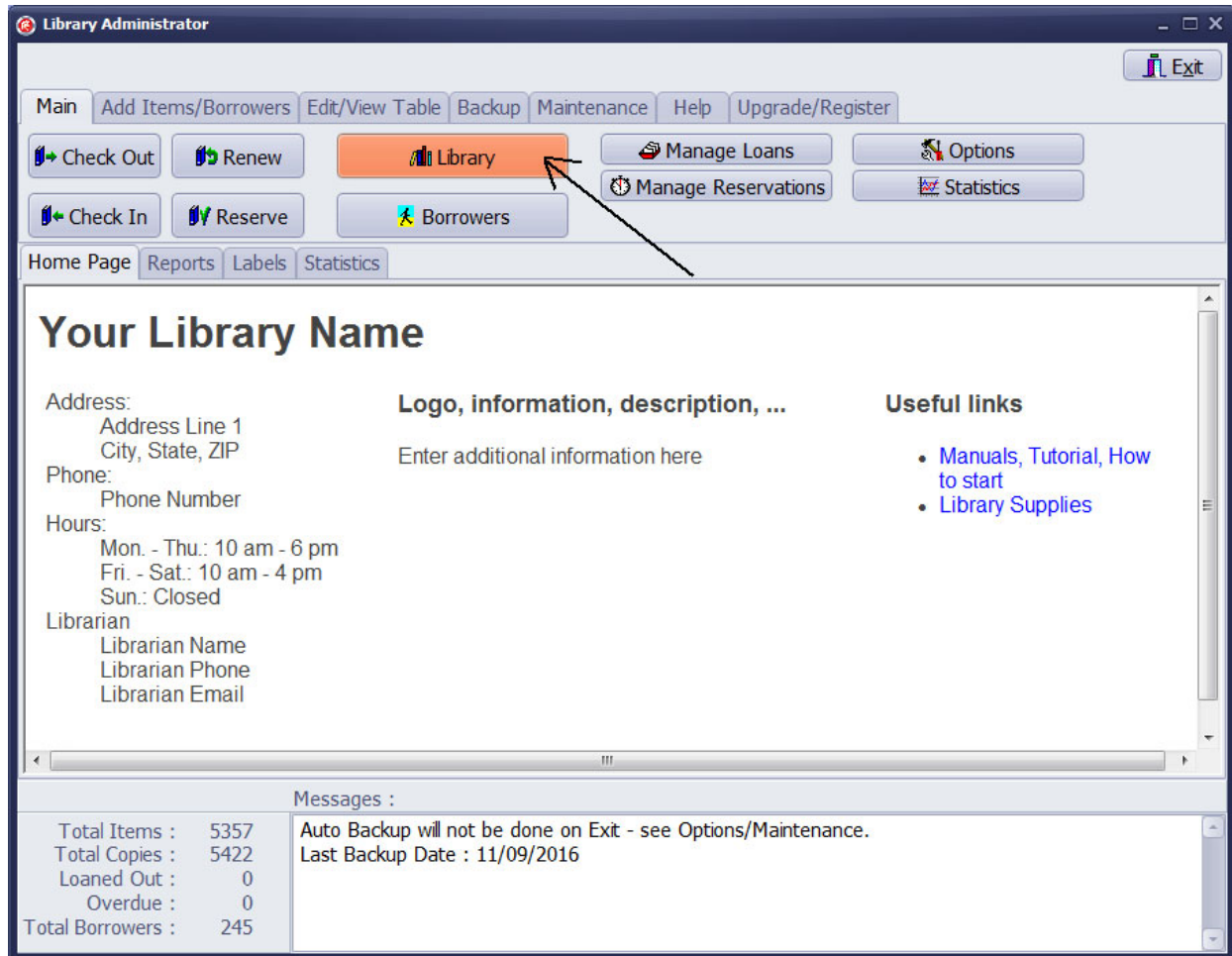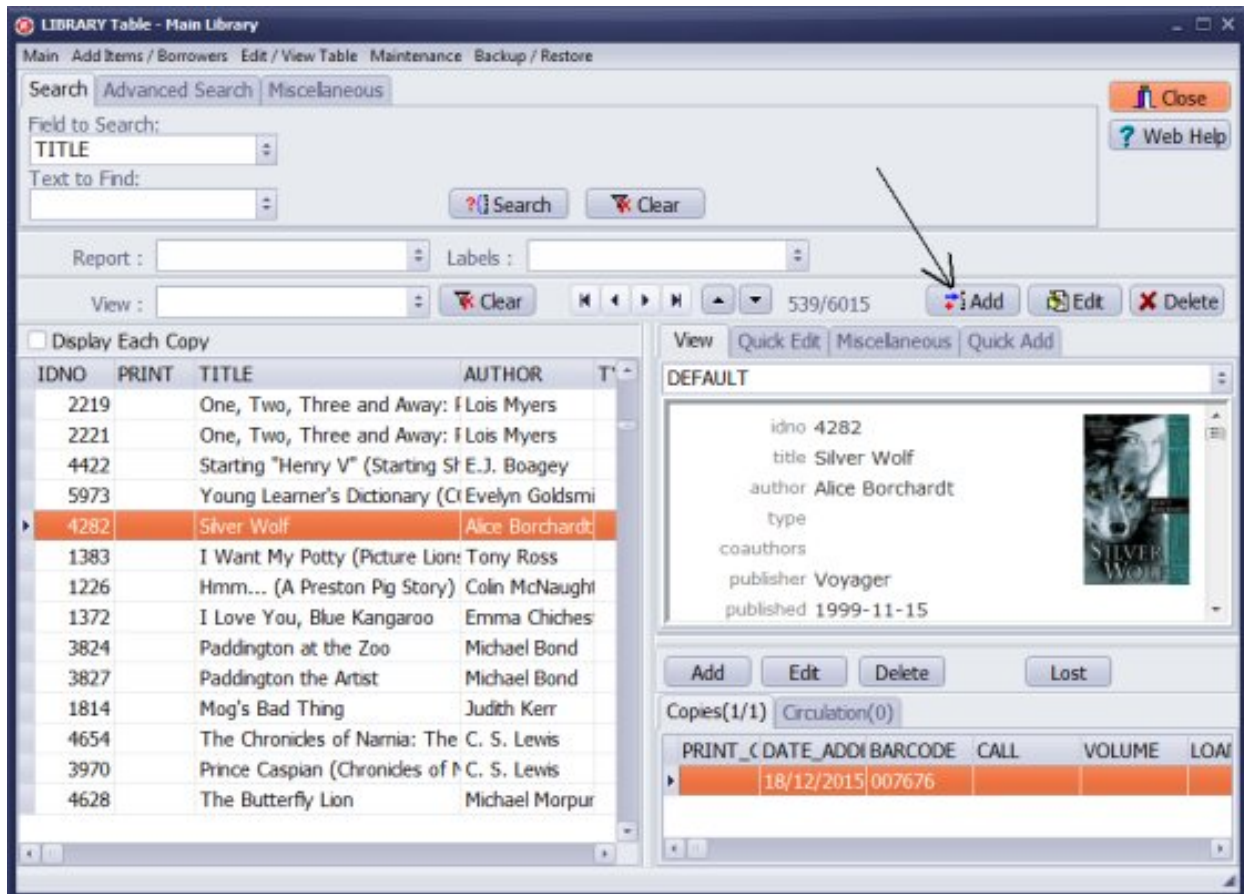# Learn how to add a book data using ISBN number?

Step 1: Open Handy Library Manager

- Start **Handy Library Manager**.
- Click **Library** to open the main library database.

Step 2: Open the Add Item form

- Click **Add** in the Main Library window.

Step 3: Auto-catalogue data from the web using ISBN number

- Enter or scan **ISBN** number **(1)** (only numbers).
- Select **Search Site** (2).
- Click **Web Search** (3).
- Review result (4).
- If you want to enter more information, you can do it now or later (call number, price, location, condition, …)
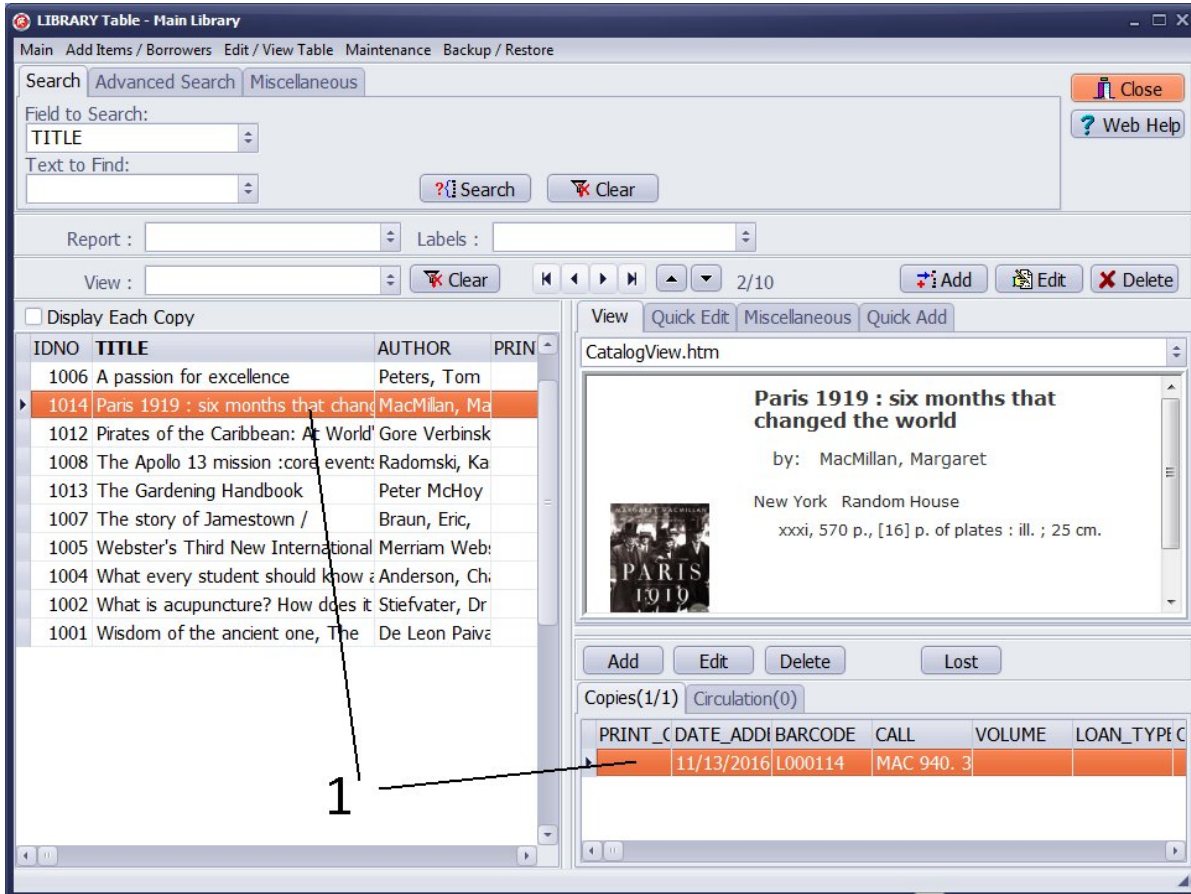- Click **Save & Close** or **Save & Next** (5).

Step 4: barcode number?

- Click on the **Copy Info-Main** (1) tab.
- If you leave the **BARCODE** (2) field empty the program will create a unique barcode value.
- If your book already has a barcode label, enter or scan it into the **BARCODE** field.

Step 5: New item is listed in the Main Library

- The Library Main table lists the new item (1).
- The new item has one copy (1).

If you have your library data in a spreadsheet file or MARC file, you can contact us, and we will import your library collection into our program.

If you have library materials without ISBN numbers, please review the lesson: how to enter information manually.